SANDWICH MEDICAL PRACTICE

Patient Participation Group

**Notes of Meeting held on Wednesday, 21st September 2022**

**at Sandwich Medical Practice**

In attendance: Carol Bore (Business Manager) CAB

 Bridget Redworth (Deputy PM) BR

 Mr Francis de Souza (Chair) FdS

 Mrs Brenda O’Neil (Vice Chair) BO’N

 Mr Michael Edinberry ME

 Mrs Gill Cross GC

 Mr Robert Marshall RM

 Mr John Bateson JB

FdS welcomed everyone to the meeting and thanked everyone for attending.

1. **Apologies**

Apologies were received from Sharon Dunn and Natalie Baker. Mrs Susan Van Poppel had expressed an interest in joining the PPG. She had been invited to attend this meeting but had a family emergency to deal with at short notice so did not attend. She will be invited to the next meeting.

1. **Minutes of the previous meeting**

Minutes of the previous meeting were agreed as a true record. A copy of the minutes will be forwarded to B’ON .

1. **SMP – Practice Update**

CAB gave an update on SMP staff. The group were aware that SM is currently off long term sick. She became suddenly ill back in July, and had emergency surgery. SM is making a good recovery and is due to start treatment today. It is hoped that she will be back to work early in the New Year. The group asked that their best wishes be sent to her.

Dr Stephanie Roberts joined SMP as a newly qualified salaried GP at the beginning of September. She will be working on Wednesday and Friday each week and will hold a second post with Pilgrims Hospice, working 2 days/week. Lindsay Jackson will be joining SMP on Monday 3rd October. Lindsay is an Advanced Nurse Practitioner and will be working 30 hours over 4 days, providing support to the Duty Doctor and seeing patients with minor illness. Dr Kittle and Dr Vig, who both provided one day locum sessions each week, will no longer be working on a regular basis.

We now have an Adult Mental Health Practitioner and Children and Young Person’s Mental Health Practitioner employed by the Primary Care Network. All staff employed by the PCN are currently hosted by individual practices. A company will be set up in the near future, so that they can be employed directly.

CAB gave an update on the progress with the new extension. Building work is on track and should be finished by mid-January. The upper floor will be used as admin space and there will be a training room.

The Nurse Treatment Room has recently been decommissioned. It has been knocked through to the extension and we will be losing another consulting room week commencing 3rd October. These two rooms will form a corridor and new waiting area. There will be no impact on the number of appointments available to patients. All rooms at The Butchery are being fully utilised. GPs may be required to work remotely on occasions to carry out telephone consultations – in this instance more face to face appointments will be made available to the doctors working on site.

CAB and Dr Drew have regular progress meetings with the contractors/project managers.

1. **Flu/Covid Vaccinations**

Flu clinics have been arranged for Saturday 24th September (Over 65s) and Saturday 15th and 22nd October (Under and Over 65s). The first clinic on 24 September is already fully booked. We have 6 clinicians available on each of these days together with admin staff and plan to deliver 750 vaccinations during the 5 hour clinic. FdS kindly offered his help with these clinics.

Covid boosters have started over at the Vaccination Centre in Thanet (Currys). Housebound flu and covid boosters are starting next week and will be co-administered by our own practice team.

1. **Enchanced Access**

From 1st October the PCN will hold the contract for enhanced access and will sub-contract the service to Channel Health Alliance. The five practices within our PCN will each be allocated a share of these appointments. An additional 51 hours of appointments will be provided for patients within and outside core hours.

Patients can be seen at Deal Hospital between 6.30 pm – 8 pm Monday – Friday and Saturday and Sunday. There is a mix of GP and other healthcare professional appointments available including physiotherapy. There will be a wound clinic on Sunday between 9 am – 5 pm. Information will be published on the website. When we are full to capacity, patients may be offered an appointment here.

CAB thanked BO’N for attending the first PCN PPG meeting back in July. The intention is that they will meet twice each year with PPG representatives from the five practices.

1. **Newletter**

It was agreed that due to the pressure in workload at present, the Newsletter would be deferred until the end of the year.

**7. AOB**

RM felt that the telephone system seemed to be operating more efficiently.

**8. Date of Next Meeting**

The next meeting will be held on Wednesday 14th December at 6.10 pm, Sandwich Medical Practice.